

FY14 OCR MONITORING DOCUMENT REVIEW SHEET (SECONDARY)									
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<p>limited English language skills, cannot participate in and benefit from vocational instruction to the same extent as a student whose primary language is English.</p> <p>Elementary and secondary recipients are responsible for identifying applicants with limited English language skills and assessing their ability to participate in career and technical education.</p> <p>Elementary and secondary recipients must take steps to open all career preparation programs to national origin minority students with limited English proficiency.</p> <p><u>Guidelines IV-L</u></p>	<p>--LEP enrollment in specific career preparation programs is proportional to the LEP enrollment in CTE overall.</p>	<p>understanding</p> <ul style="list-style-type: none"> • Summary of steps taken to increase LEP participation in programs where they traditionally have been underrepresented • Specific program enrollment demographics by LEP status 			
<p>3. RECRUITMENT</p> <p>Non-exclusive Recruitment</p> <p>School districts must conduct their recruitment activities so as not to exclude or limit opportunities</p> <p><u>Title IX ([34 CFR 106.23(a)(b)]</u></p> <p><u>Guidelines V-C</u></p>	<p>All potential students have access to information. Efforts are made to reach underrepresented groups.</p>	<ul style="list-style-type: none"> • Recruitment plans • List of recruitment activities and sites • Description of recruitment activities • Recruitment calendar 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

<p>Residency A district may not establish, approve, or maintain geographic boundaries for a career preparation program service area that unlawfully exclude students on the basis of race, color, or national origin, <u>Guidelines IV-C</u></p>	<p>Attendance zones do not have the effect of excluding students on the basis of race, color, or national origin.</p>	<ul style="list-style-type: none"> • Maps of attendance zones • Demographics of contiguous service areas to the district • Curriculum offerings at contiguous facilities • Job placement rates at contiguous facilities 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
<p>5. <u>SERVICES FOR STUDENTS WITH DISABILITIES</u> No Exclusion Based on Disability No qualified person with a disability is excluded from, denied benefits of, or subjected to discrimination in any course, program, service, or activity solely on the basis of disability. <u>Section 504 (34 CFR 104.4(a))</u> <u>Title II 28 CFR 35.130(a)</u> <u>Guidelines IV-N</u></p> <p>Students with disabilities must not be excluded from career preparation programs or academic programs, courses, services, or activities due to</p>	<p>The district implements policies and procedures ensuring access for students with disabilities to programs, services, and activities.</p> <p>The district provides appropriate aids and services for students with disabilities and does not have policies that limit participation of</p>	<ul style="list-style-type: none"> • Board policy • Student Handbooks • Membership lists in clubs & activities • Procedures for selection into clubs, activities, programs • Criteria for admission into courses, programs, services and activities • Public notification that all services, activities, and facilities are accessible for individuals with disabilities • Examples of equipment adapted • Description of policy for 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

<p>satisfied. <u>Section 504 ([34 CFR 104.35(a)</u> <u>Guidelines VI-A</u></p>					
<p>6. <u>PROGRAM ACCESSIBILITY</u> Section 504/ADA Accessibility Issues The district may not exclude students with disabilities from enjoying the benefits of its program or service because its facilities are inaccessible to or unusable by persons with disabilities. <u>Existing facilities/Section 504 (34 CFR 104.22]</u> <u>New Construction/Section 504 (34 CFR 104.23)</u> <u>New construction/ADA (28 CFR 35.151)</u></p> <p>Existing facility under Section 504—Built of altered beginning June 3, 1977, or earlier The district shall operate its program or activity so that when each part is viewed in its entirety, it is readily accessible to disabled persons. A recipient is not required to make each of its existing facilities or every part of a facility accessible to and usable by persons with disabilities. <u>Section 504 (34 CFR 104.22)</u></p> <p>--New construction under</p>	<p>Applicable accessibility standards are determined by the date the facility was constructed or last renovated by the institution</p> <p>--Readily Accessible -Redesign of equipment -Reassignment of classes or other services to accessible buildings -Assignment of aides to beneficiaries (but no carrying) - Home visits -Alteration of existing facilities and construction of new facilities in conformance with the requirements for new construction or any other methods that result in making its program or activity accessible to persons with disabilities</p>	<ul style="list-style-type: none"> List of each facility reviewed with the date of construction or last renovation and the career preparation programs offered therein: -Building -Date -Programs Observations and measurements Blueprints and plans Renovation schedules Maintenance records Work orders or contracts indicating construction start dates 	<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

<p>public entity is designed and constructed in such manner that the facility or part of the facility is readily accessible to and usable by persons with disabilities.</p> <p>Conformance with the 1991 ADA Standards for Accessible Design (Appendix A to 28 CFR Part 36). Departures from particular technical and scoping requirements permitted when it is clearly evident that equivalent access to the facility or part of the facility is thereby provided. Subrecipients may also exercise the option to follow UFAS).</p> <p><u>Title II [28 CFR 35.151 (a) (b) (c)(1)]</u></p> <p>New construction under ADA Title II – Built on or after September 15, 2010, and before March 15, 2012; exercising the option to follow the 2010 ADA Standards)</p> <p>Each facility or part of a facility constructed by, on behalf of, or for the use of a recipient or public entity is designed and constructed in such manner that the facility or part of the facility is readily accessible to and usable by persons with disabilities. Conformance with the 2010 ADA Standards. Departures from particular</p>	<p>2010 ADA Standards for Accessible Design</p>	<ul style="list-style-type: none"> • Observations and measurement • Blueprints and plans • Renovation schedules • Maintenance records • Work orders or contracts indicating construction start dates 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
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<p>practice that discriminates on the basis of race, color, or national origin if such discrimination tends to result in segregation, exclusion, or other discrimination against students.</p> <p>Districts may not make pre-employment inquiries concerning disability, marital, or parental status. <u>Title IX (34 CFR 106.60)</u> <u>Section 504 (34 CFR 104.14)</u> <u>Title VI [34 CFR 100.3©]</u> <u>Guidelines VIII-A</u></p> <p>Notice to Faculty of Nondiscrimination The district must notify every source of faculty that it does not discriminate on the basis of race, color, national origin, sex, or disability. <u>Guidelines VIII-B</u></p>	<p>free from prohibited questions concerning disability or marital or parental status.</p> <p>The district notifies its sources of faculty that it does not discriminate on the basis of race, color, national origin, sex or disability.</p>	<p>-Employee Handbooks -application materials and forms -screening committee and procedures Rating systems Job announcements Recruitment policies</p> <ul style="list-style-type: none"> • Application form • Job/position descriptions • Vacancy announcements and advertisements • Recruitment letters or contacts • Personnel website and other related recruitment documents • Published nondiscrimination statement in newspapers, students handbooks 			
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OVERALL COMMENTS:

Date of Review: _____

Name of reviewer: _____

RHODE ISLAND DEPARTMENT OF EDUCATION

Civil Rights Compliance Review Guide

2014

Statement of Confidentiality and Conflict of Interest

Date: _____

I certify that I do not have a conflict of interest in reviewing the evidence for this school as part of the OCR compliance review and that I have fully disclosed any and all connections to the school being reviewed. I agree that all information reviewed through both the documents provided by the school and interviews conducted at the school will be held in strict confidence and will not be shared with anyone outside of the review team.

Print Name

Signature